

**REQUEST FORM FOR UPDATING OF STUDENT'S OFFICIAL ADDRESS**

Name of School : \_\_\_\_\_ (School Code : \_\_\_\_\_)

(This form may take you 10 mins to complete. You will need the NRIC of the parent/guardian to fill in the form.)

<b>PART I : TO BE COMPLETED BY PARENT/GUARDIAN</b>		
Name of Student :		
Ident-No :	Level :	Class :
STUDENT'S OFFICIAL ADDRESS :		
_____ SINGAPORE _____		
Reason for the change: (please tick one box)	<input type="checkbox"/> Moved <input type="checkbox"/> Change of Guardian to <input type="checkbox"/> Father <input type="checkbox"/> Mother <input type="checkbox"/> Others <input type="checkbox"/> Others (please specify): _____	
Parent/Guardian's S'pore NRIC Address (If differs from Student's Official Address):		
_____ SINGAPORE _____		
Reason for the difference in Address: _____		
Student is currently residing with: (please tick)	<input type="checkbox"/> Father <input type="checkbox"/> Mother <input type="checkbox"/> Others: _____ (please specify Name and S'pore NRIC No)	
<u>I certify that the information provided in this form is true to my knowledge and belief</u>		
Name and NRIC No. of Parent/Guardian: _____		
Contact Number of Parent/Guardian : _____		
Signature of Parent/Guardian and Date : _____		
<b>PART II : TO BE COMPLETED BY MOE CUSTOMER SERVICE CENTRE</b>		
Received by : _____		
Date Received : _____		